Temp Leasing Office 3575 SW 174<sup>th</sup> Ave Beaverton, OR 97003 Leasing Phone 971-384-2051 Email

Altura@bridgehousing.com



Office Hours
Monday - Saturday
9 AM – 5 PM

Sundays by appt

**Fax Number** 971-315-0178



Thank you for your interest in Altura, a 75-unit property in Beaverton, OR. This quality affordable housing has been developed by BRIDGE Housing Corporation in conjunction with the City of Beaverton, Washington County, OR and Oregon Housing and Community Services. Several units include special features for people with mobility or hearing impairments. Disabled applicants are encouraged to apply. We do not discriminate on the basis of disability.

This attractive apartment community includes a community room with kitchen, limited parking, bike

parking, courtyard, BBQ area, laundry room, and on-site management.

Please review the following tables for rent and income limits at Altura:

Unit Types & Rents				
Size	Count	Rent	AMI Level	
1 BR	8	\$604	30%	
	21	\$1,268	60%	
2 BR	4	\$725	30%	
	34	\$1,522	60%	
3 BR	2	\$832	30%	
	5	\$1,753	60%	

Maximum Gross Annual Income*			
Household Size	30% AMI	60% AMI	
1 Person	\$24,780	\$49,560	
2 People	\$28,320	\$56,640	
3 People	\$31,860	\$63,720	
4 People	\$35,400	\$70,800	
5 People	\$38,250	\$76,500	
6 People	\$41,070	\$82,140	
7 People	\$43,920	\$87,840	

<sup>\*</sup> Minimum monthly income requirement is 2x rent. There is no minimum income requirement for applicants with Housing Choice Vouchers (Section 8 vouchers). The above rents include trash and water services. All other utilities and services including electricity, telephone, and cable are the responsibility of the resident. Rents and income limits are subject to change without notice.

**To apply:** visit <a href="https://altura-apartments.com/">https://altura-apartments.com/</a> and apply online. You are also welcome to request a paper application by mail, email, fax, or drop-off:

Mail: Altura Email: Altura@bridgehousing.com Drop-Off: Temp Office

The sentence below is a reminder that translation assistance is available in the office. Si Ud necesita ayuda para traducir esta información al español, por favor llame al número de la oficina o pase por la oficina del Gerente.





One reason we are able to offer these apartments at affordable rents is because this property is funded by a federally regulated government program called the <u>Low Income Housing Tax Credit Program (LIHTC)</u>. This program, as well as other sources used to build the property, requires management to screen all applicants carefully. The LIHTC program also has restrictions related to full-time students, which require us to determine a student's eligibility on a quarterly or semester basis. All potential residents must qualify based on projected annual income (including all assets), household size, credit and rental history, and criminal background screening. This screening and verification process are applied equally to every applicant who applies for the affordable apartments.

### **Fees and Deposits**

Туре	Amount
Application/Screening Fee	\$36 per adult applicant
	1 BR - \$300
Security Deposit*	2 BR - \$400
	3 BR - \$500
Refundable Pet Deposit	\$300
Any other fee will be stated in the	e lease.

<sup>\*</sup> For households with Housing Choice Vouchers, the security deposit is the lesser of the flat rate and the tenant portion of rent, with a minimum of \$100.

#### **Pets**

This is a pet-friendly community. A refundable pet deposit is \$300. Pets cannot exceed 20 pounds. Owners are limited to one larger animal, such as a dog or cat, per unit. Pets must be under control in public areas. For more information, please speak to your leasing associate at your interview regarding our pet policy.

## **No Smoking**

This is a non-smoking building.

### **Parking**

There are a limited number of resident spaces, and parking availability is not guaranteed. Parking is restricted to cars owned by resident(s). All cars must be registered in the name of the resident; and resident(s) must provide proof of current auto insurance and must provide a valid driver's license. All cars must be for personal use only, be in working order, and be maintained in a safe condition at all times. Vehicles not in compliance will be towed at the owner's expense. No exceptions. Accessible spaces are available, but cannot be assigned.





# **Altura – Application Steps**

Thank you for your interest in this property. Please review the steps below to understand what you need to submit for each phase of the process.

## **Processing for an apartment – Compliance Interview:**

When you are notified that it is your turn to be processed, you will need to meet with our leasing agents and submit the items listed below. Credit checks, criminal background screening, landlord references, and income and asset verifications will be required for all applicants. This meeting will also give you an opportunity to ask any questions you may have about the application process and the property. This interview normally takes approximately 45 minutes and may require a follow-up meeting. All persons who will be living in the apartment, regardless of their age, must participate in this interview. Your patience and cooperation are appreciated.

- 1. Submit a full application, including all required signatures for each adult applicant 18 and older.
- 2. Submit a non-refundable application fee of \$36 for each adult applicant 18 and older, payable to Altura (cashiers' check or money order only; no personal checks or cash).
- 3. A copy of current, valid State or National Picture ID (i.e. driver's license, passport, etc.) (adult applicants 18 and older)
- 4. A copy of a Social Security Card for each applicant (if applicable)
- 5. A copy of a Birth Certificate or other document showing date of birth (minors only)

### **Required Documentation of Income and Assets:**

At your interview, once you pass your credit and background check, we will collect the following required income and asset documentation from you:

- *Employment*: Copies of the last 3 months of consecutive paystubs (in the event that we are unable to verify income with a third party)
- Self-Employment: Copy of last year's IRS Tax Return, including Schedule C
- SSI or SSA/Disability or Unemployment: Copy of latest award letter showing current monthly benefit
- Court-Ordered Child Support/Alimony: Current court order or printout from enforcement agency
- Non-Court-Ordered Child Support/Alimony: Notarized letter from the provider stating payment amount and frequency

We will verify all income and assets directly with a third party. Please note that if we are unable to obtain a verification, we may request that you bring in additional documentation such as paystubs and/or bank statements.

### **Apartment Offer**

When all documents have been received, verified and approved, qualified applicants will be invited back to view the apartment. Remember that you will only receive one offer of an apartment. All offers will be confirmed in writing. If you decline that apartment, you will be considered to have withdrawn your application.

### 12 Month Lease Term

Initial leases will be for a minimum term of one year.



